

**APPLICATION FOR EMPANELMENT OF FIRMS, SOCIETIES OR CORPORATE BODIES-
CONSULTANCY**

STATUS OF APPLICANT : FIRMS SOCIETIES COPORATE BODIES

AREA FOR EMPANELMENT : **Consultancy Work**

Please Tick Relevant Area for Consultancy Works:

Type of Service

1. Detailed Project Reports
2. Socio Economic Studies/Surveys
3. Techno Economic Viability Reports
4. Valuation/ LIE
5. EPC Projects
6. IEC Activities
7. IT/ITES/NETWORKING/CYBERSECURITY/TESTING

Sector

1. Transport / Roads / Infrastructure
2. Energy / Renewable Energy (Pl. specify wind/solar)
3. Food & Agriculture/ Horticulture Processing
4. Core Engineering Consultancy
5. Management /MIS
6. Social Sector
7. Any Other Specific Sector



Ground Floor, Rajiv Gandhi Bhawan-2, 35, Shyamla Hills, Bhopal

**Application Form for Empanelment of Firms, Societies or Corporate Bodies For
Undertaking Consultancy Work.**

EMPANELLMENT FEE: RS. 5000+ GST-18%

A. PROFILE OF THE ORGANISATION

1. Name of the Organization	
2. Nature of Organization	<input type="checkbox"/> FIRM <input type="checkbox"/> SOCIETY <input type="checkbox"/> PRIVATE LTD <input type="checkbox"/> PUBLIC LTD
3. Registered Address	
4. Address for Communication, if different from above.	
5. Telephone No.	
6. E-mail ID	
7. Key Contact Person & Mobile No.	
8. Registration No.	
9. PAN/TAN/Service Tax No.	
10. Turnover of the last three years in the format below	

Financial Year			
Turnover			
Profit after tax / surplus			

B. INFRASTRUCURE DETAILS :

B.1. DETAILS OF OFFICES

S.No.	Location & Address of centres/Offices	Own/ Rented	Name & Contact Person at the Office

B.2 DETAILS OF Management Persons & Directors of the Company

S.No	Name	Designation	Age	Qualification	Experience in years	Area of Experience

B.3 Details of Fulltime Employees of the Agency

C. WORK EXPERIENCE

C.1 DETAILS OF Work Done (For last three years only): * (Please use separate Sheet if Required)

S.No.	Financial year	Name of Client	Date of work order & Value of Work	Whether any other associates /parties involved	Duration	Nature of Work

* Enclose work orders for each project.

Note: Please provide self certified copies of the following documents:

S. No	Description	Documents enclosed
1.	Copy of Registration	Yes / No
2.	Copy of PAN/TAN/Service Tax	Yes / No
3.	Copy of Work Orders	Yes / No
4.	Copy of Annual Reports of last three Financial Years	Yes / No
5.	Photographs of Office from inside and outside	Yes / No
6.	Articles and Memorandum of Association / Societies by laws	Yes / No
7.	Details of Promoters/ Directors/ Governing Body Members	Yes / No
8.	Letters of appreciation for past work done	Yes / No
9.	List of Reference of past clients along with contact numbers	Yes / No