

ADVERTISEMENT FOR RECRUITMENT ON WEBSITE

1. MPCON Limited invites application from eligible candidates for recruitment to various posts such as Sr. Manager, Manager, Astt. Manager in various areas as under:

Sectoral Area	Designation	No. of Posts	Proposed Qualifications & Exp	Maximum age	Job Description
Training /Skill Development	Manager	1	Essential Qualifications: MA(Soc) / M.SW , Rural Dev., Dip in Entrepreneurship . with 5 Yrs post qualification Exp.	40 yrs.	Should be able to independently procure training business & get the project executed successfully. Must have good networking and presentation skills. Should be well versed with various Govt. Schemes for Skill Development and their execution. Should have leadership qualities to lead the team.
	Sr. Manager	1	Essential Qualifications:, MA(Soc) / M.SW , Rural Dev., Dip in Entrepreneurship . with 9 Yrs post qualification Exp. Desired Qualifications: MBA	45 Yrs	Should be able to independently procure training business & get the project executed successfully. Must have good networking and presentation skills. Should be well versed with various Govt. Schemes for Skill Development and their execution. Should have leadership qualities to lead the team.
Project Consultancy	Sr. Manager	1	Essential : B.E/B.Tech in Civil/Mech/Elec/M etallurgy/Chemical with 9 Yrs. Post qualification experience in Project Consultancy such as TEV Reports, Valuation, DPRs, Desired: M.B.A (Fin)	45 Yrs	Should be able to independently procure project consultancy business & get the project executed successfully. Must be able to make project reports / TEV studies Valuation Studies/ DPRs etc. independently. Must have good networking and presentation skills and connect with the industry. Should be well versed with various Govt. Schemes for entrepreneurship & self employment and their execution. Should have

					leadership qualities to lead the team.
	Manager	1	Essential: B.E/B.Tech in Civil/Mech/Elec/Metallurgy/Chemical with 5 Yrs. Post qualification experience in Project Consultancy such as TEV Reports, Valuation, DPRs, Desired: M.B.A (Fin)	40 Yrs	Should be able to independently procure project consultancy business & get the project executed successfully. Must be able to make project reports / TEV studies Valuation Studies/ DPRs etc. independently. Must have good networking and presentation skills and connect with the industry. Should be well versed with various Govt. Schemes for entrepreneurship & self employment and their execution. Should have leadership qualities to lead the team.
Manpower Outsourcing	Manager	1	Essential: MBA(HR) , 5 Yrs Post qualification Exp. in HR of a company/,. Knowledge of Labour laws /PF laws preferred Desired: Law Graduate.	40 Yrs.	Must be able to procure and execute Manpower business , HR related business such as recruitment & selection and also experience of administration & HR in a reputed organization.
Marketing Manager	Manager	1	Essential: MBA/PG in Marketing 5 Years post qualification Exp. In Marketing of Services.	40 Yrs.	Will be responsible for marketing and followup of business generation activities in the Organization. Will have to prepare proposals, file tenders and scout for opportunities of projects in Govt. & private organization. Should be excellent presentation & proposal writing skills.
Accounting	Astt. Manager	1	Essential: M.com(Accounts) , 4 Years in Accounting of a company Desirable: Experience of working in Govt / PSU would be preferred.	35 Yrs. Relaxation of 5 years of age would be given to internal candidate	Should be able to independently manage the accounts department of the organization including preparation of financial statements. Must have knowledge of working in Tally and its functions. Should be able to file tax returns for income tax, GST etc.

2. Compensation: Upon Selection the candidate would be placed in the lowest position in the Scale of pay as under:

Designation	PayScale
Sr. Manager	19900-910(5)-24450-920(5)-29050-940(5)-33750-960(5)-38550
Manager	16500-890(5)-20950-910(5)-25500-920(5)-30100-940(5)-34800
Dy. Manager	14800-630(5)-17950-640(5)-21150-680(5)-24550-700(5)-28050-720(5)-31650
Astt. Manager	13000-560(5)-15800-570(5)-19240-590(5)-21600-610(5)-24650-630(5)-27800

Notes & Instructions:

1. Candidates not having the essential qualifications and experience would be rejected and not called for interview or tests.
2. Only shortlisted candidates would be called for tests.
3. Candidates canvassing in any form would be disqualified.
4. There should not be any criminal cases against the candidate. If at a later stage such information is found, the candidate may be disqualified at any stage.
5. Documents in support of qualifications and experience must be attached with application form. If any candidate does not attach documents in support of qualification and experience such a candidate will not be shortlisted.
6. Candidates will have to verify their original documents at the time of joining if selected otherwise they would not be allowed to join.
7. In the Manager Position 2 posts are unreserved and one post each has been reserved for OBC & SC.
8. All other Positions are unreserved.
9. Age Relaxation to SC/ST/OBC(NCL-Non Creamy Layer) will be as per Govt. of India norms.
10. The reserved category candidates are required to submit the caste /category certificate in prescribed format of Govt. of India , issued by the competent authority in support of their claim.
11. Maximum age limit is relaxable by 5 years for SC&ST categories, 3 years for OBC-NCL category.
12. If SC/St/OBC certificate has been issued in a language other than English /hindi , then the candidates will be required to submit a self certified translated copy of the same in either English or Hindi.
13. Last date of receipt of application by Post 16/2/2020