

## APPLICATION FOR EMPANELMENT OF FIRMS, SOCIETIES OR CORPORATE BODIES

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STATUS OF APPLICANT :  FIRMS  SOCIETIES  COPORATE BODIES

AREA FOR EMPANELMENT : Manpower Outsourcing

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● Consulting ● Training & HRD ● Management ● e-Governance ● Advisory Services  
(A Joint Venture of IFCI, IDBI, ICICI, State Govt. Corps. & PSBs)  
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## Application Form for Empanelment of Firms, Societies or Corporate Bodies For Undertaking Skill Development/ Livelihood Programmes.

### A. PROFILE OF THE ORGANISATION

1. Name of the Organization	
2. Nature of Organization	<input type="checkbox"/> FIRM <input type="checkbox"/> SOCIETY <input type="checkbox"/> PRIVATE LTD <input type="checkbox"/> PUBLIC LTD
3. Registered Address	
4. Address for Communication, if different from above.	
5. Telephone No.	
6. E-mail ID	
7. Key Contact Person & Mobile No.	
8. Registration No.	
9. PAN/TAN/Service Tax No.	
10. EPF Registration Number & Validity upto	
11. ESIC Registration Number & Validity upto	
12. Number of Departments / Companies currently being catered for outsourced employees	
13. Total number of outsourced Employees being supplied as on current date	
14. Turnover of the last three years in the format below	

<b>Financial Year</b>			
<b>Turnover</b>			
<b>Profit after tax / surplus</b>			

### B. INFRASTRUCURE DETAILS :

#### B.1. DETAILS OF OFFICES

S.No.	Location & Address of centres/Offices	Own/ Rented	Name & Contact Person at the Centre

## B.2 DETAILS OF Management Persons & Directors of the Company

S.No	Name	Designation	Age	Qualification	Experience in years	Area of Experience

## B.3 Details of Fulltime Employees of the Agency


## C. WORK EXPERIENCE

### C.1 DETAILS OF MANPOWER SUPPLIED (For last three years only): \*

S.No.	Financial year	Name of Client	No. of Employees	Average Monthly Billing

\* Enclose work orders for each project.

**Note: Please provide self certified copies of the following documents:**

S. No	Description	Documents enclosed
1.	Copy of Registration	Yes / No
2.	Copy of PAN/TAN/Service Tax	Yes / No
3.	Copy of Work Orders	Yes / No
4.	Copy of Annual Reports of last three Financial Years	Yes / No
5.	Photographs of Office from inside and outside	Yes / No
6.	Articles and Memorandum of Association / Societies by laws	Yes / No
7.	Details of Promoters/ Directors/ Governing Body Members	Yes / No

8.	Letters of appreciation for past work done	<b>Yes / No</b>
9.	ESIC & EPF Registration Certificates	<b>Yes / No</b>
10.	List of Reference of past clients along with contact numbers	<b>Yes / No</b>